

# Osupplies.com Favorites

Using favorites is a quick way to access frequently ordered items.

You can access your favorites list at anytime from the top or bottom menu bars.

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Keyword or Item #

0 Items

HOME INK, TONERS & RIBBONS FAVORITES HISTORY REWARDS QUICKSHOP

### Favorites Lists

List ID	List Name	SKU	Sort	Comments	Quantity	Sequence	# Items	Edit	Remove
[Default]	Default Favorites List	No	No	No	No	Manufacturer	0	<a href="#">edit</a>	<a href="#">x</a>
JanSan	Janitorial	Yes	Yes	No	No	Item Number	3	<a href="#">edit</a>	<a href="#">x</a>
Paper	Paper	Yes	No	No	No	Manufacturer	0	<a href="#">edit</a>	<a href="#">x</a>
Writing	Writing Instruments	Yes	No	No	No	Manufacturer	0	<a href="#">edit</a>	<a href="#">x</a>

[Add a new Favorites List](#)

My Account | History | Quick Order | Favorites | Rewards

You can setup sub categories if you have many items you want to keep as favorites. Simply click the Add a new Favorites list at the bottom of the Favorites list. You can then name the categories whatever you want.

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HOME INK, TONERS & RIBBONS FAVORITES HISTORY REWARDS

### Create a new Favorites List

New favorites list data

Favorites List ID:

Name:

Use SKU:

Use Sort:

Use Comments:

Use Quantity:

Sequence:

[Back to List](#)

My Account | History | Quick Order | Favorites | Rewards


Once you click Add a new Favorites list, you will see this screen. You must give each list an ID and name, they can be the same. Use SKU will show the item number along with image in the list. Use Sort will sort the list based on what you select in Sequence, otherwise will just sort as they are listed. Use Comments will allow special comments. Use Qty. will allow you to specify a Qty for fast entry.


The Informant Osupplies.com Shopping ... X Page 2arecy 1gois

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osupplies.com™

Keyword or Item #

 0 Items

HOME INK, TONERS & RIBBONS FAVORITES HISTORY REWARDS 

Back to: Home/



**Disinfecting Wipes, 35 Wipes/Tub, 3 Tubs/PK, White**

Price: **\$10.93** / PK cpgl Debug Item #: 0

Qty:  Reward Points: 109

- Add to Favorites List...
- Default Favorites List
- Janitorial
- Paper
- Writing Instruments

Product Details Specifications Stock

Once you access any item in the shopping cart you will see a drop down list showing Add to Favorites List, once clicking the drop down if you have multiple lists they will all show. Click the list you want it added to and then next time you will not need to search to find the item you can quickly add it to the cart from your favorites.